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ADM-M70-0126
25 November 1970

MEMORANDUM FOR: Executive Assistant, OC

SUBJECT : Increased OC Use of ADP Processes

REFERENCE : OC-M70-703, dtd 5 November 1970

1. Presently, the Budget & Fiscal Branch is manually accumulating overtime hours being reported via the CATRAN cables. I understand that the balance of the information forwarded via the CATRAN cables is being computerized. If this system could accommodate machine accrual of the overtime reports, it would conserve both time and effort of our B&F office.

2. There are many other ways ADP can assist OC-A in accomplishing its mission. Most of these were discussed with Support Services Staff earlier this year. Unfortunately, the data needed by OC is basic to other support services components and are programmed into SIPS. As a result, we will not have access to this data until such time as SIPS is a going program. We were further advised that it would be too expensive to implement separately, programs to accommodate our requirements.



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Chief, Administration Staff, OC

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